

**SPORTS AUTHORITY OF INDIA
NETAJI SUBHAS NATIONAL INSTITUTE OF
SPORTS, PATIALA**

TENDER

FOR

SUPPLY OF PROTEIN BARS

AT

NS NIS, PATIALA

PHONE: 2322081, FAX: 0175-2212070

e-mail: nispatiala@yahoo.com

Website: www.nsnis.org

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SPORTS AUTHORITY OF INDIA
NETAJI SUBHAS NATIONAL INSTITUTE OF SPORTS, PATIALA

TENDER DOCUMENTS FOR SUPPLY OF “PROTEIN BARS”

DATES OF SALE OF TENDER FORMS : October 3rd TO October 20th 2016
LAST DATE & TIME OF RECEIPT OF TENDER: OCTOBER,21st ,2016 UPTO 03.00 P.M.
DATE & TIME OF OPENING OF TENDER: OCTOBER 21st,2016 AT 03.30 P.M.

1. NAME & ADDRESS OF THE FIRM/AGENCY _____
2. NAME OF THE PROPRIETOR/PARTNER _____
3. NAME OR SR.NOS. OF ITEMS MUST MENTIONED FOR WHICH THE BID GIVEN _____
4. TELEPHONE/FAX NO. E-MAIL ID _____
5. PAN NUMBER (ATTACH PHOTOCOPY) _____
6. VAT NUMBER (ATTACH PHOTOCOPY) _____
7. ATTACH COPIES OF ITR FOR THE LAST 3 (THREE) YEARS. _____
8. CERTIFICATE OF CHARTERED ACCOUNTNT SHOWING ANNUAL TURNOVER FOR THE LAST THREE FINANCIAL YEAR. _____
9. EXPERIENCE IN THE LINE (MENTION NUMBER OF YEARS) _____
10. ATTACH COPY OF LICENCE ISSUED BY MUNICIPAL CORPORATION OR ANY AUTHORIZED GOVT.AGENCY UNDER FSS ACT. _____
11. ATTACH LIST OF CLIENTS _____
12. DETAILS OF EMD :-
 - a) Name of the Bank: _____
 - b) Bank Draft No. & Date _____
 - c) Amount _____
13. Detail of Tender Form's Cost:
 - a) Name of the Bank: _____
 - b) Bank Draft No. & Date _____
 - c) Amount _____

(Signature of Bidder or his authorized signatory)

Contd..3...

**SPORTS AUTHORITY OF INDIA
NETAJI SUBHAS NATIONAL INSTITUTE OF SPORTS: PATIALA.**

TERMS AND CONDITIONS FOR SUPPLY OF “PROTEIN BARS”

1. Earnest money equivalent to 2% quoted value of the annual estimated quantity of each items will have to be attached in the form of bank draft payable at Patiala drawn in favour of Executive Director(A), SAI NS NIS, Patiala with the tender.
2. The Executive Director(A), SAI NS NIS, Patiala will have the right to forfeit the earnest money, if the terms and conditions of the Agreement are not adhered to by the Supplier.
3. The Tenderer should superscribe ‘TENDER FOR SUPPLY OF “PROTEIN BARS”’ on the top of the left corner of the envelope, which should also show the name and address of the tenderer.
4. The quantity shown in the tender form are only approximate and may vary on either side for which the tenderer will not be entitled to any compensation whatsoever.
5. Rates, as quoted in tender will be inclusive of all taxes levied in Patiala and no extra claim on this account will be entertained.
6. The rates shall be operative during the period from date of award letter up to 30.10.2017. The contract can be extended for further period on same rates, terms and conditions subject to satisfactory services provided by the contractor during the contract period.
7. The supplies, which are in the nature of daily supplies, shall be executed at the time and in the manner prescribed by the Indenting Officer. Any contravention thereof shall be deemed as a breach of contract and penalties as prescribed in the Agreement may be imposed.
8. Material indented for shall be brought in full to the Institute Stores. Short weightment shall be treated as Non-supply of the items concerned and action will be taken in terms of the Agreement.
9. The Bid Security /EMD of the unsuccessful bidders will be returned to them within 30 days after award of contract of bread. **The bid security/EMD of the successful bidders shall be refunded on completion of under mentioned formalities otherwise will be forfeited.**
 - a. Execution of an agreement on appropriate non-judicial stamp paper.
 - b. Execution of work within 10 days from the date of receipt of award letter.
 - c. Supply of “Protein Bars” shall be made by the contractor as per requirement of Mess Section from time to time during contract period.
10. Performance Security an amount equivalent to 5% of the estimated cost of “Protein Bars” will have to be deposited with in 10 days after award of the contract. It may be in form of Bank Demand Draft, FDR or Bank Gurantee from a commercial Bank.

(Signature of Bidder or his authorized signatory with seal)

Contd...4...

11. In case of non/short of the items as per the contract, the Executive Director(A) reserves the right to confiscate/adjust the extra liabilities from the security money and make purchases from other sources at the entire risk and cost of the Tenderer.
12. In all matters of dispute, the decision of the Executive Director(A), SAI NS NIS, Patiala will be final. The E.D(A) reserves the right of canceling any/all bids without assigning any reason.
13. Conditional, incomplete and tenders without Earnest money are liable to be rejected.
14. Successful tenderer will have to execute an Agreement for the due performance of this contract on appropriate non-judicial stamp papers within one week of the receipt of the supply order and till then no payment will be released.
15. The Mess Articles shall be supplied at the Institute premises and receipt of quantity supplied will be prepared in duplicate one will be kept by the NIS and the other to be retained by the Supplier duly signed by the official receiving the Stores.
16. The Officer receiving the Stores will have the right to reject the Articles if not found fresh and up to the mark.. In case of any adulteration in the food articles, the supplier will be held responsible under specification laid down in the Prevention of Food Adulteration Act, 1955, as amended to date.
17. In case the Supplier fails in making the supply at a given time/hour the Institute shall have the right to purchase the same from the other sources at the cost of supplier. The Executive Director(A), SAI NS NIS, Patiala may also impose penalty as considered fit for the inconvenience caused to the Institute for the non-supply of Stores.
18. The short supply of the indent placed with the supplier would be considered 'Failure to Supply' within the meaning of Para -17 above and action will be taken accordingly and extra expenditure incurred will be recovered from the Supplier.
19. In case of doubt in material the expenditure on testing of material will be borne by the tenderer..
20. These terms and conditions can be modified, changed or added to at the time of finally concluding and signing the agreement.
21. SAI taking into account past performance of party, reserve the right to reject any tender.

Technical Bid – Envelope-“A” (Separate Cover)

22. The word “Tender for award of contract for supply of “Protein Bars” should be superscribed on the top left corner of envelopes bearing the name and address of the tenderer. The sealed tenders should be submitted in the following manner:
 - a) Earnest money equivalent to 2% quoted value of the annual estimated quantity of each items will have to be attached in the form of bank draft payable at Patiala drawn in favour of Executive Director(A), SAI NS NIS, Patiala with the tender.
 - b) Tenderer should sign the Tender form, terms and conditions and other required documents as per tender.
 - c) Copy of License issued under FSS Act, 2006 by Municipal Corporation/Contonment Board & Other Govt./Statutory Authorities (Wherever mandatory)
 - d) Copy of Affidavit/Certificate towards sole Proprietor or Partnership Deed in case of Partnership firm.

(Signature of Bidder or his authorized signatory with seal)

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- e) PAN Number is _____.
- f) Copy of VAT number (if applicable).
- g) Copy of latest three years Income Tax Return.
- h) Certificate of Chartered Accountant showing annual turnover for the last three financial year.
- i) In case the tender form has been down loaded from the Official website, receipt of Rs.1000/-deposited as cost of tender form should be attached in original.

Financial Bid – Envelope-“B”(Separate Cover)

As per proforma mentioned in Financial Bid of the tender documents.

Note – The Financial bid will only be opened if the tenderer fulfills all the requirements as per Technical bid.

The envelopes containing the documents as mentioned in Sr.No.22 above should be wax-sealed and be superscribed Technical Bid – “A” and Financial Bid – “B” as the case may be. The envelopes ‘A’ & ‘B’ shall be submitted in one single big sealed envelop addressed to the Executive Director(A), Sports Authority of India, Netaji Subhas National Institute of Sports, Patiala-147001 on or before 21th October,2016 upto 3.00 p.m. in the office of Deputy Director (Admn), SAI NSNIS, Patiala. Technical bid will be opened at 3.30 p.m. on the same day in the presence of tenderers or their authorised representatives by a board of officers appointed by the competent authority.

(ARBITRATION CLAUSE)

23. In the event the said mutual discussions/conciliation fail, the aggrieved party shall initiate Arbitration proceedings for resolution of differences / disputes etc., mentioned above by appointing a sole Arbitrator, who shall be the Executive Director of SAI. In such event the said proceeding shall be conducted in accordance with the provisions of the arbitration and conciliation act 1996.

24. The venue of such arbitration proceedings shall be at Patiala and the courts in Patiala alone will have jurisdiction in respect of all proceedings connected therewith.

25. In a tender, either the Indian agent on behalf of the Principal/OEM or Principal/OEM itself can bid but both cannot bid simultaneously for the same item/product in the same tender.

26. If an agent submits bid on behalf of the Principal /OEM, the same agent shall not submit a bid on behalf of another Principal/OEM in the same tender for the same item/product.

27. The Executive Director (A) ,SAI NS NIS,Patiala will be legally and lawfully competent to cancel the contract of supply and also to take any other action against the Supplier including imposing of any penalty on the Supplier during the pendency and till the final execution of the contract of supply in case the supplier is ever found to have committed any fraud against them or over-billing for any material so supplied to them or financial losses during the contract period.

**DEPUTY DIRECTOR(ADMN)
FOR EXECUTIVE DIRECTOR(A)**

The above terms and conditions are acceptable to me.

SIGNATURE OF THE TENDERER WITH STAMP

NAME _____

(IN BLOCK LETTER)

ADDRESS _____

SPORTS AUTHORITY OF INDIA
NETAJI SUBHAS NATIONAL INSTITUTE OF SPORTS:PATIALA
FORM OF TENDER
(TO BE SUBMITTED IN FINANCIAL BID ENVELOP 'B')

NO: SAI/NIS/AW/2016

Dated:-

The Executive Director(A)
SAI NS NIS
OLD MOTI BAGH
PATIALA-147001.

Sir,

Please refer to your Tender Notice for the supply of the under mentioned items to this Institute Stores (F.O.R.).

I/We hereby give my/our quotations/rates for the same. Time for completion of supply /work is as per your requirements, supply/work order:-

DETAILS OF ITEMS QUOTED

S r . N o .	Name of Items	Annual Estimated quantity.	Offer Maximum discount(In % age) on MRP Rate Per Pkt. Or Fixed Rates.	Total Estimated Value.	EMD Amount	Remarks
1	"Protein Bars" (Sports Bar- 40 gm. Pkt (Work Out Bar – 50 gms. Pkt.)	30000 pcs.		Rs.10,00,000/-	Rs.20000/-	

Rates per unit has to be filled by the tenderer inclusive of all taxes, levies etc.

DD NO. _____ Dated _____ for
Rs. _____ as Earnest Money as mentioned above against
the estimated annual quantity.

(SIGNATURE OF TENDERER)

DECLARATION

I/We hereby tender the rates filled in column 4 of this form as above.
I/We undertake to execute the supply as per terms and conditions read and understood by me/us as per proforma enclosed.

In the event of my/our failure to undertake the supply, when called upon to do so by the Institute authorities or violation of terms and conditions. I/We agree to forfeiture of my/our earnest/security money deposited with the Institute and will be liable to make up the loss/damages cause to the Institute, if any.

TOTAL EARNEST MONEY OF QUOTED ITEMS ATTACHED VIDE DEMAND
DRAFT NO. _____ DATED _____ FOR
RUPEES _____ IN TECHNICAL BID
ENVELOPE 'A'.

PLACE : PATIALA

DATED : _____

SIGNATURE OF THE TENDERER
WITH STAMP.

NAME _____

ADDRESS: _____

SPORTS AUTHORITY OF INDIA
NETAJI SUBHAS NATIONAL INSTITUTE OF SPORTS: PATIALA

TENDER NOTICE

Sealed Tenders are invited from reputed suppliers/authorized dealers/agents for supply of "Protein Bars" of reputed brands to this Institute's Mess for a period of One year.

The interested parties can download the tender form containing terms & conditions from the website (www.nsnis.org) and may send their tender along with the cost of tender form (i.e. Rs.1000/- non refundable) and the requisite earnest money through separate bank demand drafts up to 3.00 PM on 21.10.2016.

(SALIL BHATNAGAR)
DEPUTY DIRECTOR (ADMN)
FOR EXECUTIVE DIRECTOR (A)